

OPEN AND PUBLIC MEETINGS ACT MODIFICATIONS

2022 GENERAL SESSION

STATE OF UTAH

LONG TITLE**General Description:**

This bill makes changes to the Open and Public Meetings Act related to electronic meetings.

Highlighted Provisions:

This bill:

- ▶ requires a public body to establish how a quorum is calculated for electronic meetings;
- ▶ prohibits a public body from permitting a member to vote or take other action by proxy during an electronic meeting; and
- ▶ requires all non-unanimous votes during an electronic meeting to be taken by roll call.

Money Appropriated in this Bill:

None

Other Special Clauses:

None

Utah Code Sections Affected:**AMENDS:**

52-4-207, as last amended by Laws of Utah 2021, Chapter 242

Be it enacted by the Legislature of the state of Utah:

Section 1. Section **52-4-207** is amended to read:

52-4-207. Electronic meetings -- Authorization -- Requirements.

(1) Except as otherwise provided for a charter school in Section 52-4-209, a public body may convene and conduct an electronic meeting in accordance with this section.

(2) (a) A public body may not hold an electronic meeting unless the public body has adopted a resolution, rule, or ordinance governing the use of electronic meetings.

(b) A resolution, rule, or ordinance described in Subsection (2)(a) that governs an

33 electronic meeting held after December 31, 2022, shall establish the conditions under which a
34 remote member is included in calculating a quorum.

35 ~~[(b)]~~ (c) ~~[The]~~ A resolution, rule, or ordinance described in Subsection (2)(a) may:

36 (i) prohibit or limit electronic meetings based on budget, public policy, or logistical
37 considerations;

38 (ii) require a quorum of the public body to:

39 (A) be present at a single anchor location for the meeting; and

40 (B) vote to approve establishment of an electronic meeting in order to include other
41 members of the public body through an electronic connection;

42 (iii) require a request for an electronic meeting to be made by a member of a public
43 body up to three days prior to the meeting to allow for arrangements to be made for the
44 electronic meeting;

45 (iv) restrict the number of separate connections for members of the public body that are
46 allowed for an electronic meeting based on available equipment capability; or

47 (v) establish other procedures, limitations, or conditions governing electronic meetings
48 not in conflict with this section.

49 (3) A public body that convenes or conducts an electronic meeting shall:

50 (a) give public notice of the meeting:

51 (i) in accordance with Section 52-4-202; and

52 (ii) except for an electronic meeting under Subsection (5)(a), post written notice at the
53 anchor location; and

54 (b) in addition to giving public notice required by Subsection (3)(a), provide:

55 (i) notice of the electronic meeting to the members of the public body at least 24 hours
56 before the meeting so that they may participate in and be counted as present for all purposes,
57 including the determination that a quorum is present; and

58 (ii) a description of how the members will be connected to the electronic meeting.

59 (4) (a) Except as provided in Subsection (5), a public body that convenes and conducts
60 an electronic meeting shall provide space and facilities at an anchor location for members of
61 the public to attend the open portions of the meeting.

62 (b) A public body that convenes and conducts an electronic meeting may provide
63 means by which members of the public who are not physically present at the anchor location

may attend the meeting remotely by electronic means.

(5) Subsection (4)(a) does not apply to an electronic meeting if:

(a) (i) the chair of the public body determines that:

(A) conducting the meeting as provided in Subsection (4)(a) presents a substantial risk to the health or safety of those present or who would otherwise be present at the anchor location; or

(B) the location where the public body would normally meet has been ordered closed to the public for health or safety reasons; and

(ii) the public notice for the meeting includes:

(A) a statement describing the chair's determination under Subsection (5)(a)(i);

(B) a summary of the facts upon which the chair's determination is based; and

(C) information on how a member of the public may attend the meeting remotely by electronic means; or

(b) (i) during the course of the electronic meeting, the chair:

(A) determines that continuing to conduct the electronic meeting as provided in Subsection (4)(a) presents a substantial risk to the health or safety of those present at the anchor location; and

(B) announces during the electronic meeting the chair's determination under Subsection (5)(b)(i)(A) and states a summary of the facts upon which the determination is made; and

(ii) in convening the electronic meeting, the public body has provided means by which members of the public who are not physically present at the anchor location may attend the electronic meeting remotely by electronic means.

(6) A determination under Subsection (5)(a)(i) expires 30 days after the day on which the chair of the public body makes the determination.

(7) Compliance with the provisions of this section by a public body constitutes full and complete compliance by the public body with the corresponding provisions of Sections 52-4-201 and 52-4-202.

(8) A public body that is conducting an electronic meeting may not allow a member to vote or otherwise act by proxy.

(9) Except for a unanimous vote, a public body that is conducting an electronic meeting shall take all votes by roll call.

